

## Certificate entitlement

This application form can only be used if the marriage occurred in NSW. If you are either partner in the marriage, the certificate can be issued to you. If you are a child of the marriage, the certificate can be issued to you if both partners are deceased. If you are not a child of the marriage, but need to establish your legal right or entitlement, e.g. under a Will, your application will be considered.

### If you DO meet the above criteria, you must provide:

- Three forms of your own ID (see below).

### If you DO NOT meet the above criteria, you must provide:

- A Letter of Authority (available at: [www.bdm.nsw.gov.au](http://www.bdm.nsw.gov.au)) giving permission from either partner in the marriage, or if deceased, their next-of-kin. Include their address, phone number and signature.
- Three forms of ID from the person giving permission (see below).
- Three forms of your own ID (see below).

## Identification (ID)

Please provide at least three forms of ID, one of each from categories 1, 2 and 3. If you are unable to provide ID from categories 1 and 2, you must still provide at least three forms of ID. At least two of these must be from category 3.

All documents except foreign passports must be current.

### Category 1

#### If born in Australia:

- An Australian birth certificate

#### Record of immigration status:

- Citizenship certificate
- New Zealand citizenship certificate
- New Zealand birth certificate

### Category 3

- Medicare card
- Credit or debit card
- Centrelink or Department of Veterans Affairs card
- Security guard/Crowd control licence
- Tertiary education institution ID card

### Category 2

- Australian driver's licence
- Australian passport
- Firearms licence
- Foreign passport
- Proof of age card

### Category 4

- Recent utility account with current residential address (issued within the last three months)

## Disclosure of information

When you complete this application form, understand that you have consented to the release of information provided, to those agencies who may be able to validate the information in support of your application. More information: [www.bdm.nsw.gov.au](http://www.bdm.nsw.gov.au)

## Your right to privacy

To protect your privacy, the Registry requires proof of your identity. In line with the *NSW Births, Deaths and Marriages Registration Act 1995* and the *Privacy and Personal Information Protection Act 1998*, the Registry collects information to determine your eligibility to obtain a certificate and to prevent fraud. Information may be used for statistical purposes and by law enforcement agencies, and other uses by law. Please read the policy on our website: **Your Right to Privacy**.

## Commemorative certificates

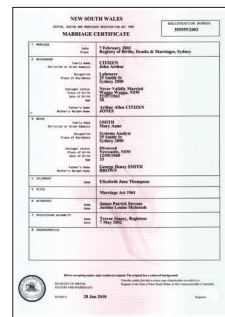
Capture the joy and excitement of a new marriage or celebrate a marriage from many years ago with a special commemorative marriage certificate.

When you complete this form, choose a standard marriage certificate only, a commemorative only, or both together. Commemorative marriage certificates do not contain security features and organisations may not accept them as a proof of identity document. See separate *Fees for Products and Services* flyer.



Gold Rings

The Standard Marriage Certificate is A4 size (210mm x 297mm) and can be used as evidence for changing your name after marriage.



Standard

### Online

You can lodge this application online at:  
[www.bdm.nsw.gov.au](http://www.bdm.nsw.gov.au)

### Lodging by post

GPO Box 30  
SYDNEY  
NSW 2001

### Lodging in person

Registry office locations  
Monday to Friday 8am–4.30pm

- 35 Regent St, Chippendale
- 160 Marsden St, Parramatta

or at Service NSW service centres  
[www.service.nsw.gov.au](http://www.service.nsw.gov.au)

### Phone: 13 77 88

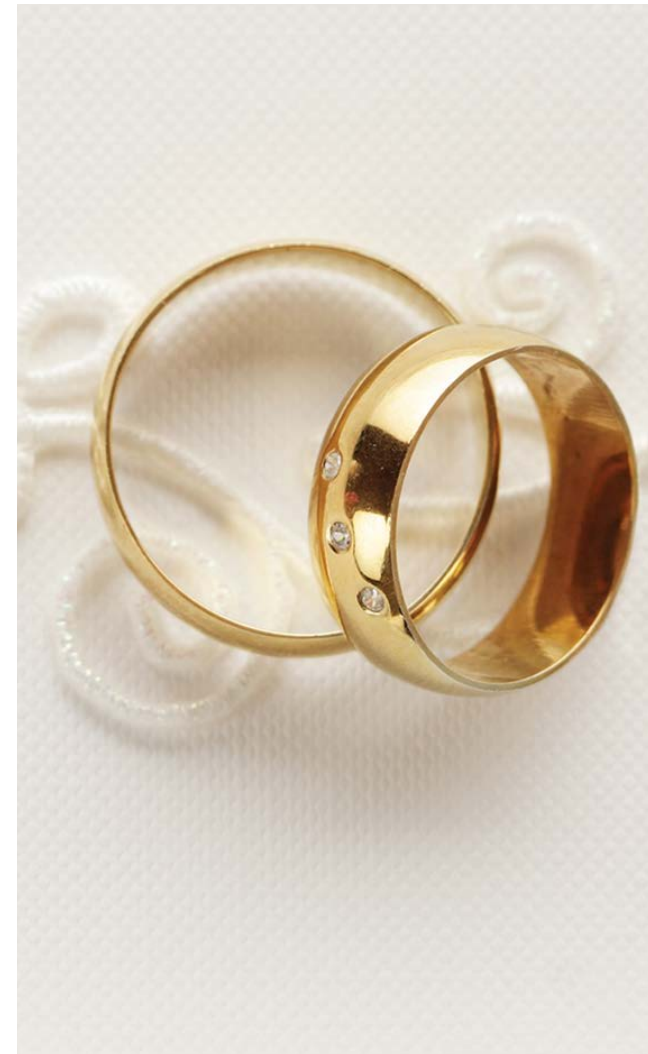
Service NSW  
Monday to Friday (7am–7pm)  
Hearing/Speech impaired

- TTY/Voice Call 133 677
- NRS 1300 555 727

Translating and Interpreting

- TIS National 131 450

# Marriage Certificate Application



Justice

Registry of Births  
Deaths & Marriages

# Marriage Certificate Application

NSW Registry of Births Deaths & Marriages ABN 30 854 211 521  
GPO Box 30 Sydney NSW 2001 Tel: 13 77 88



Justice  
Registry of Births  
Deaths & Marriages

Certificates are distributed by post, unless applying in person at a Registry office. Postage and handling fee is applicable.

PRINT clearly in BLACK pen & complete all details. Do you require Priority processing of your application? (standard certificates only) Yes

See separate 'Fees for Products and Services' flyer.

(Fee applies)

Please select quantity of certificate/s you wish to receive e.g. 1

Standard marriage certificate/s.

International Post

★ Select design and quantity of commemorative certificate/s you wish to receive e.g. 1  certificate/s.

Describe the commemorative/s you require:  
e.g. 1 Gold Rings and 1 Opera House

Reason certificate is required   
(e.g. SELF)

Your relationship to the registered person   
(e.g. PASSPORT)

**APPLICANT'S DETAILS** (details of person completing this form). Please provide copies of three forms of current identification with your application.

Family name

First given name

Other given name(s)

Company name  
(If applicable)

Company reference number  
(If applicable)

Address

Suburb/Town/City

State/Territory

Postcode

Country

Postal address  
(If different from above)

Suburb/Town/City

State/Territory

Postcode

Country

Contact number

Email address

Signature  
of applicant

X

I certify that I understand the provisions overpage on **Identification, Privacy & Disclosure** and that the information I have provided is true and correct.

## DETAILS OF MARRIAGE CERTIFICATE REQUIRED

Date of marriage\*  /  /

Registration number (if known)  /

\* If date unknown, period to be searched: From  /  /

To  /  /

### Partner One

Family name  
*before marriage*

Other given name(s)

First given name

Date of birth (dd/mm/yyyy)  /  /

### Partner Two

Family name  
*before marriage*

Other given name(s)

First given name

Date of birth (dd/mm/yyyy)  /  /

### Place of marriage

Suburb/Town/City

State/Territory

Country

**PAYMENT DETAILS** (complete this section for mail applications only). For schedule of fees, see Fees for Product and Services flyer.

Total amount \$  .  Please debit my: AMEX  MasterCard  Visa  OR Enclosed is a cheque\*/money order

Card number

\*Cheques payable to NSW Registry of Births Deaths & Marriages (non Priority only)

Name  
of cardholder

Expiry date  /

Signature  
of cardholder

X

A surcharge applies to credit card payments at the rate of 1.4% for AMEX and 0.4% for Mastercard or Visa.