



**A NSW Single Status Certificate is required if you intend to be married overseas or if you are returning to your country of residence to be married.**

**Certificate entitlement**

**If you are applying for your own certificate, you must provide the following:**

- 1. Three (3) copies of your own identification (see below).

**If you are applying for a certificate on behalf of another person, you must provide the following:**

- 1. A letter giving permission from the person named on the certificate. Please include their address, daytime telephone number and signature.
- 2. Three (3) copies of identification from the person giving permission (see below).
- 3. Three (3) copies of your own identification (see below).

**Identification**

To protect your privacy, the Registry requires proof of your identity. Please provide at least three (3) forms of identification, one of each from Categories 1, 2 and 3. If you are unable to provide identification from Categories 1 and 2, you must still provide at least three (3) forms of identification. At least two (2) of these must be from Category 3. All documents, except foreign passports, must be current. Photocopies are accepted.

Category 1	Category 3
<b>If born in Australia:</b> <ul style="list-style-type: none"> <li>• An Australian Birth Certificate</li> </ul> <b>Record of immigration status:</b> <ul style="list-style-type: none"> <li>• Citizenship Certificate</li> <li>• New Zealand Citizenship Certificate together with passport</li> <li>• New Zealand Birth Certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Medicare Card</li> <li>• Credit or Debit Card</li> <li>• Centrelink or Department of Veterans Affairs Card</li> <li>• Security Guard/Crowd Control Licence</li> <li>• Tertiary Education Institution ID Card</li> </ul>
Category 2	Category 4
<ul style="list-style-type: none"> <li>• Australian Driver's Licence</li> <li>• Australian Passport</li> <li>• Firearms Licence</li> <li>• Foreign Passport</li> </ul>	<ul style="list-style-type: none"> <li>• Recent utility account with current residential address</li> <li>• Bank statement with current residential address</li> </ul>

You may be required to take your NSW Single Status certificate to the Department of Foreign Affairs for an Apostille stamp. Please check with the relevant consulate of the country you are to be married in.

**Where to send your application**

You can order your certificate by fax on (02) 9035 6111, by post at GPO Box 30, Sydney NSW 2001 or in person at a Registry office:

- 35 Regent Street, Chippendale NSW 2008
- 95 Tudor Street, Hamilton NSW 2303
- 2/74 Kembla Street, Wollongong NSW 2500
- 160 Marsden Street, Parramatta NSW 2150

Office hours are Monday to Friday – 8.00am to 4.30pm

Tel: 1300 655 236 TTY: 9354 1371

[www.bdm.nsw.gov.au](http://www.bdm.nsw.gov.au)

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